# GUIDELINES AND CANCELLATIONS POLICIES

All clients are solely responsible for reading and following our guidelines. By attending class you are agreeing to these guidelines and policies.

#### CLASS & WORKSHOP GUIDELINES

We ask you kindly to respect the schedule of each class and workshop, which means an arrival of min. 5 minutes prior start is requested. **No cell phones** are allowed to be on in the venue. Ringing cell phones can be very disruptive. Please allow yourself to be "unplugged" while you are here.

Given the private nature of the studio, registration means you are personally reserving your spot. Please do not sign up for a class/workshop and then not show afterwards, there are fees involved. **Payment and fees are due in full** at the time of registration or class time. The full name and email address of every participant is required for attendance. Concerning the workshops, they have limited number of spaces. Your space will not be secure (and may be filled) until you have paid in full for the workshop.

## **CANCELLATION POLICY**

It is your responsibility to read our guidelines before purchasing. Non use of services are not grounds for a refund.

If you find yourself unable to attend a class/workshop, please alert us as soon as possible.. This enables us to replace your spot on time. Cancellations must be made via the <a href="mailto:online">online</a> booking system on the Facebook event or the website <a href="www.twistsandbeans.com">www.twistsandbeans.com</a> . Cancellations will not be accepted via phone.

## Class Cancellation (and Yoga & Vegan Potlucks)

- Cancellations 8-21 days or more days prior to start of a class will receive a full refund.
- Cancellations 4-7 days prior to start of a class can receive a partial refund (50%) or credit.
- No refunds or transfers are available for no shows or cancellations within 3 days of the start.
- To receive a credit for future classes, your cancellation must be completed at least 3 days prior.
- Class cancellations can be submitted via the <u>online</u> booking system on the Facebook event or the website <u>www.twistsandbeans.com</u>

#### **Workshop Cancellation**

- Cancellations 21 or more days prior to start of a workshop will receive a full refund.
- Cancellations 8-20 days prior to start of a workshop can receive a partial refund (50%) or credit.
- No refunds or transfers are available for no shows or cancellations within 7 days of the start.
- Workshops cannot be transferred to other workshops. Please be sure that you can attend before purchasing any workshop classes.

### Absent No Show/ No Cancel

An Absent No-Show/No-Cancel means reserving a class but not attending and not canceling out of the class.
We ask that you ALWAYS cancel out of class if you cannot attend. If you reserve a spot and do not cancel out of class you will not get refund. No-shows and no-cancels limit others from participating in classes who have been waitlisted or who would rather attend.

twistS&Beans reserves the right to cancel any program at any time. If this is necessary, we will issue a full refund.